**Form 2 -****Deemed Compliance Submission for**

**Tree Preservation and Removal Proposal (TPRP) within lot**

**where Landscape Submission is made in connection with Planning Application**

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| |  |  | | --- | --- | | **To:** | **\*District Lands Office/#\_\_\_\_\_\_\_\_/ #\_\_\_\_\_\_\_\_\_\_ Section of Lands Department (LandsD)** | |

| **Section I** | | **For Official Use Only** |
| --- | --- | --- |
| Lot Number (No.) | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Address | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Planning Application No. | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

| **Section II** | **For Official Use Only** |
| --- | --- |
| I, #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby confirm that I am a Registered Landscape Architect (Registration No. #\_\_\_\_\_\_\_\_\_\_\_\_) registered under the Landscape Architects Registration Ordinance (Cap. 516) and the owner(s) of above lot has appointed or authorized me to act on his/their behalf to report compliance with the tree preservation clause at Special Condition No. #\_\_\_\_\_\_\_ of the lease (Note 1) and approval condition (# ) of the planning application (Planning Application No. #\_\_\_\_\_\_\_\_\_\_\_\_\_). |  |
| I refer to paragraph 5 of Lands Administration Office (LAO) Practice Note No. 6/2023 (the PN) issued by LandsD and hereby certify that the TPRP as part and parcel of the \*Landscape Master Plan (LMP)/ Landscape Proposal (LP) (drawing nos. and rev. #*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*) approved by the \*Town Planning Board (TPB)/ Planning Department (PlanD) on #\_\_\_\_\_\_\_\_\_\_\_\_ (*dd/mm/yyyy)* under letter ref. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and deemed to have been approved by the LandsD on #\_\_\_\_\_\_\_\_\_\_\_\_ (*dd/mm/yyyy)* under ref. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has been fully implemented satisfactorily \*with/ without Class B amendment(s) according to the TPB PG-No. 36B (Note 2) to the above-quoted approved plans. Copy of PlanD’s approval on the compliance with landscape requirement under condition (# ) of the planning application (Planning Application No. #\_\_\_\_\_\_\_\_\_\_\_\_\_) is **attached** hereto. |  |

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| **Section II (cont’d)** | | **For Official Use Only** |
|  | Please note that there are Class B amendments according to the TPB PG-No. 36B – *Town Planning Board Guidelines for Class A and Class B Amendments To Approved Development Proposals* to the TPRP as indicated in the \*LMP/ LP approved by \*TPB/ PlanD on #\_\_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yyyy)* and highlighted on the completed TPRP within lot. Copies of the aforementioned \*LMP/ LP duly coloured to indicate the amendments are **attached** hereto. |  |

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| **Section III** |
| I hereby certify that the information in this submission is true and complete. I understand that if I provide any incorrect or incomplete information, a complaint may be lodged with the Landscape Architects Registration Board for investigation of the alleged misconduct or negligence pursuant to the Landscape Architects Registration Ordinance (Cap. 516).  I hereby acknowledge that the Director of Lands is not obliged to keep the content of this submission, its enclosures or any documents submitted in support of or in relation to this submission confidential, particularly in circumstances when the Director considers that disclosure is in the public interest and/or it would be reasonable for the Director to accede to requests from third parties with interest over the land for access to the same. This acknowledgement applies irrespective of whether the consent in the following paragraph is given or not. |

| **Section III (cont’d)** | | | **For Official Use Only** |
| --- | --- | --- | --- |
|  | Insofar as my consent is required under any statutory, regulatory or other provisions, I hereby consent and/or have procured consent from the relevant intellectual property rights owner that the Director of Lands may, after issue of the Certificate of Compliance, disclose the content of this submission, its enclosures or any documents submitted in support of or in relation to this submission to any third party including members of the public upon request of any such third party, media or otherwise, or on LandsD’s own accord. | |  |
| Signature  *(signed by the Registered Landscape Architect (RLA) with valid registration chop affixed)* | | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Name of RLA | | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Registration No. | | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Date | | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yyyy)* |  |

**Notes**:

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| 1. All references to “lease” in this Form shall include Government Lease or Conditions of Sale/ Grant/ Exchange, etc. (as the case may be) and “lease” shall be construed accordingly. 2. TPB PG-No. 36B “Town Planning Board Guidelines for Class A and Class B Amendments to Approved Development Proposals” can be viewed from TPB’s internet homepage (<https://www.info.gov.hk/tpb/en/forms/guideline.html>). Approval procedures as stipulated in paragraph 10 of PlanD’s PNPP No. 1/2019 shall be followed for Class B amendments to the approved LMP/LP. |

#Fill in as appropriate

\* Select as appropriate

□ Tick if appropriate

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Personal Information Collection Statement*

*PLEASE READ THE FOLLOWING*

*BEFORE COMPLETING THIS FORM*

*1. The information relating to you provided in this submission, its attachments/ enclosures and documents submitted will be used by LandsD for the purposes of considering and processing your submission for the completed works under the TPRP as indicated in landscape submissions in connection with planning applications approved by TPB/PlanD, which is deemed to have complied with the tree preservation clause under lease and for other purposes related to such submission.*

*2. Your provision of all the information in this submission, its attachments/enclosures and documents submitted is required for administering compliance with the lease conditions. Your submission will not be processed if you fail to provide all the information as requested.*

*3. The information you provided in this submission, its attachments/enclosures and any documents submitted may be disclosed to other government bureaux / departments for the purposes mentioned in paragraph 1 above. The above personal data may also be disclosed to any third party (whether individual, corporate body, members of the public or other organizations) whether in response to enquiry from members of the public, media or otherwise, or on LandsD's own accord.*

*4. You have the right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486). Such right of access incudes the right to obtain a copy of the personal data provided in this submission on payment of the applicable charge.*

*5. Enquiries on the personal data collected, including the request for access to and correction of the data, should be addressed to the Departmental Personal Data Controlling Officer of Lands Department, 20/F., North Point Government Offices, 333 Java Road, North Point, Hong Kong.*